



MINUTES OF THE WASHOE COUNTY SCHOOL DISTRICT GROUP INSURANCE COMMITTEE

January 24, 2019

1. OPENING ITEMS

1.01 Call to Order

The meeting of the Washoe County School District Group Insurance Committee was called to order at 2:00 p.m. at the WCSD Central Administration Building Board Room, 425 East 9th Street, Reno, Nevada 89512.

1.02 Roll Call

Chair Don McHenry and Members Robert Munson, Dawn Miller, Toni Maresjo, Diane Lyon and Jeff Bozzo were present. Members Sheryl Bennett, Eric Diamond, Kathy Howard, Tony McMillen and Danny Kits were absent at roll call. WCSD representative Jackie James, Risk Manager, and staff were also present.

Member Danny Kitts arrived at 2:05 pm.

1.03 Public Comment

There was no public comment at this time.

2. ITEMS FOR DISCUSSION, PRESENTATION AND/OR ACTION

2.01 Action to Adopt the Agenda

It was moved by Diane Lyon, seconded by Robert Munson, that the Insurance Committee adopt the agenda as presented (Yea: Don McHenry, Robert Munson, Dawn Miller, Toni Maresjo, Diane Lyon and Jeff Bozzo). Final Resolution: Motion Carried 6-0.

2.02 Presentation and Discussion of Washoe County School District Group Insurance Internal Service Fund as of December 2018 (For Discussion Only)

Jeff Bozzo, Budget Project Manager, reviewed the health insurance internal service fund statement as of December 31, 2018, and compared against the statement of December 31, 2017. According to the comparative statement of net assets as of December 2018, the total assets were \$59,006,576 as compared to \$22,061,387 at the same time last year. Total liabilities were \$8,916,923 as compared to \$9,677,493 last year. The total net position as of December 2018 was \$15,752,001 as compared to \$12,332,937, a

increase. The operating expenses as of December 2018 was \$34,305,154 as compared to 37,151,061.

2.03 Presentation and Discussion of Washoe County School District Group Insurance Claims Experience Report as of December 2018 (For Discussion Only)

Tom Marshall, LP Insurance representative, discussed the Average Monthly Comparison which provides data to include active enrollment of employees and dependents; claims from medical, prescription, dental, and vision; and specific utilization from medical and pharmacy categories such as emergency, lab x-ray, pharmacy, urgent care, etc.. Mr. Marshall also discussed the number of admits for the current year and the average cost per inpatient and outpatient admits and days.

Member Danny Kitts arrived at 2:05 p.m.

2.04 Presentation and Discussion of Washoe County School District Group Insurance Claims Activity and Turnaround Reports for December 2018 (For Discussion Only)

Heather Reimer, Hometown Health representative, reviewed the claims experience report through December 2018 and a full summary of 2018. It is the goal of Hometown Health to process claims within 30 days. For the month of December claims were processed within 30 days at a rate of 98.85%, and for an annual average, claims were processed at 95% rate within 30 days.

Ms. Reimer reviewed the current percentages for claims paid within 30 days for the EOP Dental, EPO Medical, HSA Dental, HSA Medical, PPO Dental, and PPO Medical. She reviewed data related to the claims that are open beyond the 30-day goal.

2.05 Presentation and Discussion of Washoe County School District's Group Insurance Wellness Program Report as of December 2018 (For Discussion Only)

Janelle Dye, WCSD Wellness Coordinator, discussed the attendance of the WCSD Family Ice Skating Day. The 2018 Angel Tree program was a success for the third year in a row and it benefited 10 deserving Washoe County School District families during the holidays. Ms. Dye also mentioned current events and programs, like the Healthy Hero Holiday Challenge and the Healthy Wage School District Weight Loss Challenge. Future events like the Snowshoe Treks at Tahoe Meadows, A Day for Women Wellness and workshop webinars in February were also presented. A Healthy Tracks update was given to show that 7,466 employees have registered their healthy tracks account, and of those, 7,371 have completed their assessments.

There was discussion regarding the Men's Health Survey and issues in the Healthy Tracks Portal in uploading members' wellness results.

2.06 Approval of Minutes from the November 29, 2018 Meeting of the Insurance Committee (For Possible Action)

It was moved by Dawn Miller, seconded by Jeff Bozzo, that the Insurance Committee approve the minutes of the Insurance Committee Meeting of November 29, 2018, (Yea: Chair Don McHenry and Members Robert Munson, Dawn Miller, Toni Maresjo, Diane Lyon, Jeff Bozzo and Danny Kits). Final Resolution: Motion Carried 7-0.

2.06 Approval of Minutes from the December 20, 2018 Meeting of the Insurance Committee (For Possible Action) **It was moved by Dawn Miller, seconded by Jeff Bozzo, that the Insurance Committee approve the minutes of the Insurance Committee Meeting of December 20, 2018,** (Yea: Chair Don McHenry and Members Robert Munson, Dawn Miller, Toni Maresjo, Diane Lyon, Jeff Bozzo and Danny Kits). Final Resolution: Motion Carried 7-0.

2.07 PRESENTATION AND DISCUSSION OF GRAND ROUNDS DATA AS IT RELATES TO NUMBER OF CASES CLOSED AND MEMBER UTILIZATION.

Jackie James, Risk Manager, provided an update on Ground Rounds. It was presented that there have been 45 cases completed of the 50 cases that were purchased. In addition, 1,282 employees have activated an account with Grand Rounds, which also earns members Wellness points. Ms. James provided a breakdown of expert Opinions by condition and category, with musculoskeletal and neoplasm being the most common condition categories. Ms. James also provided favorable testimonials from members who have used Ground Rounds.

2.08 PRESENTATION AND DISCUSSION OF DOCTORS ON DEMAND WITH AN UPDATE ON UTILIZATION

Jackie James, Risk Manager, provided an update on the utilization of Doctors on Demand. Ms. James presented that 557 members have registered accounts with a total of 416 member visits. Ms. James also mentioned 73% of members accessing Doctors on Demand are females and Mondays and Fridays are the days of the week it is mostly utilized.

3. Closing Items

3.01 Announcement of Next Meeting

The next meeting of the Washoe County School District Insurance Committee will take place at 2:00 p.m. on Thursday, February 28, 2019, at the WCSD Central Administration Building Board Room, 425 East 9th Street, Reno, Nevada 89512.

3.02 Public Comment

There was no public comment at this time.

3.03 Adjourn Meeting

There being no more business, the meeting was adjourned at 2:39 p.m.